

Provider Notice

To: PCPs
Subject: Medicaid Eligibility Verification for Certain Members
Notice Date: August 31, 2026

Dear Provider,

The Florida Department of Children and Families (DCF) is reviewing the eligibility of Medicaid members as part of the OBBA requirements. Medicaid recipients must provide documentation to prove their citizenship or noncitizen legal status.

Affected members received a Notice of Case Action (NOCA) from DCF with instructions on what documentation was needed and how to submit it by the deadline of August 7, 2026

What Providers Need to Know

Members who received the DCF notice must respond and submit the requested documentation to DCF as soon as possible.

If a member does not provide the requested documentation, or the documentation does not meet the applicable eligibility requirements, **their Medicaid coverage will end effective September 30, 2026.**

This will result in changes to providers' Medicaid patient panels and potential disruptions in member care beginning **October 1, 2026.**

How Providers Can Help

Encourage members who received a DCF Notice of Case Action to review the notice and respond as soon as possible.

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Resources

Members can access their case information, view notices, and submit requested documents through [MyACCESS Florida](#).

Steps to Upload Documents in MyACCESS:

1. **Log in to the member's MyACCESS account**
 - a. Go to your MyACCESS account and sign in with your username and password.
2. **Open Your case**
 - a. From your account, locate and select the case for which you need to provide a document.
3. **Go to the document upload area.**
 - a. Look for the option to **Upload Documents** or the document-upload section within your case.
4. **Select the type of document you are uploading**
 - a. Choose the document category that best describes the document you are providing
5. **Choose the file from your device**
 - a. Select the option to browse for or attach file
 - b. Locate the document on your computer, phone, or other device and select it.
6. **Review the document**
 - a. Make sure you selected the correct file and that the document is readable.
 - b. If you need to provide additional documents, add each document as required.
7. **Upload the document**
 - a. Select the Upload or corresponding submission button to send the document to MyACCESS.
8. **Confirm that the upload was completed**
 - a. Wait for the system to indicate that the document was successfully uploaded or submitted.
 - b. Keep the confirmation for your records if one is provided.

Tip: Before uploading, make sure your document is clear and readable and that you are submitting it to the correct case and document category.

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Review the member's case and check Things to Do for requested documents
Select the option to upload documents and follow the prompts
Upload clear copies of the requested documentation
Submit the documents and retain confirmation of the submission for their records
DCF recommends including the member's ACCESS or case number
MyACCESS Florida: [Access MyACCESS Florida](#)

For more information about these Medicaid eligibility changes, visit the Florida
Department of Children and Families:
[Florida DCF – Medicaid Notice Information](#)
DCF Customer Call Center: 850-300-4323

Community Care Plan